



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Tarakeswar Degree College**

• Name of the Head of the institution **Dr. Arundhati Moulik (Ray)**

• Designation **Teacher InCharge**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **03212 276269**

• Mobile No: **9830860990**

• Registered e-mail **info@tarakeswardegreecollege.org**

• Alternate e-mail **arundhatimoulik@gmail.com**

• Address **Tarakeswar Degree College**

• City/Town **Tarakeswar**

• State/UT **West Bengal**

• Pin Code **712410**

##### **2.Institutional status**

• Affiliated / Constitution Colleges **Affiliated**

• Type of Institution **Co-education**

• Location **Semi-Urban**

• Financial Status **Grants-in aid**

- Name of the Affiliating University **The University of Burdwan**
- Name of the IQAC Coordinator **Dr. Arpan Manna**
- Phone No. **03212276269**
- Alternate phone No. **8436994642**
- Mobile **8436994642**
- IQAC e-mail address **tdciqac@gmail.com**
- Alternate e-mail address **arpanmanna.phychem@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://tarakeswardegreecollege.org/res/others/calender2425.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://tarakeswardegreecollege.org/pages/academics/academiccalendar.php>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B</b>	<b>2.48</b>	<b>2025</b>	<b>02/01/2025</b>	<b>01/01/2030</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.43</b>	<b>2015</b>	<b>03/03/2015</b>	<b>02/03/2020</b>
<b>Cycle 1</b>	<b>B</b>	<b>72.70</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>

**6. Date of Establishment of IQAC**

**15/10/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Department of Chemistry</b>	<b>workshop</b>	<b>DST</b>	<b>2023</b>	<b>35000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of

[View File](#)

## IQAC

**9.No. of IQAC meetings held during the year** 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**Driving Quality Enhancement:** The IQAC spearheaded the development of the Internal Quality Assurance Cell (IIQA) and the Self Study Report (SSR) for NAAC accreditation, demonstrating its commitment to continuous improvement and meeting national standards.

**Fostering a Holistic Learning Environment:** The IQAC's collaboration with the NSS and Women's Cell to organize seminars and awareness programs underscores its dedication to enriching the student experience beyond academics, promoting social responsibility and gender sensitization.

**Championing Faculty Development:** Recognizing the importance of upskilling faculty, the IQAC partnered with Aghorekamini Prakash Chandra Mahavidyalaya to conduct a faculty development program, facilitating knowledge exchange and pedagogical advancement.

**Leading Curriculum Modernization:** The IQAC played a pivotal role in the successful implementation of the National Education Policy (NEP) 2020 in the 2023-24 academic session, ensuring the college remains at the forefront of contemporary education practices.

**IQAC has facilitated skill enhancement for students by forging partnerships with skill training organizations.**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards**

**Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Implement active learning strategies in classrooms, conduct mid-semester feedback sessions, and organize peer-observed teaching sessions for faculty.	Improved student engagement, higher pass percentage, and better student feedback on teaching quality.
Organize research methodology workshops, provide seed grants for research projects, and establish a research cell to assist faculty in publications.	Increased number of publications in reputed journals, more research projects undertaken by faculty, and a stronger research culture on campus.
Conduct career counseling workshops, establish a student mentoring program, and improve library resources and access.	Higher placement rates, improved student satisfaction with support services, and increased utilization of library resources.
Organize community outreach programs, collaborate with local organizations on social initiatives, and offer skill development courses for the community.	Increased participation in community service by students and faculty, stronger ties with the local community, and recognition for the college's social contributions.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	30/01/2025

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>Tarakeswar Degree College</b>
• Name of the Head of the institution	<b>Dr. Arundhati Moulik (Ray)</b>
• Designation	<b>Teacher InCharge</b>
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• Pin Code	<b>712410</b>
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[View File](#)

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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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Fostering a Holistic Learning Environment: The IQAC's collaboration with the NSS and Women's Cell to organize seminars and awareness programs underscores its dedication to enriching the student experience beyond academics, promoting social responsibility and gender sensitization.		
Championing Faculty Development: Recognizing the importance of upskilling faculty, the IQAC partnered with Aghorekamini Prakash Chandra Mahavidyalaya to conduct a faculty development program, facilitating knowledge exchange and pedagogical advancement.		
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Conduct career counseling workshops, establish a student mentoring program, and improve library resources and access.	Higher placement rates, improved student satisfaction with support services, and increased utilization of library resources.
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
<b>Governing Body</b>	<b>30/01/2025</b>
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
<b>2023</b>	<b>22/03/2024</b>
<b>15.Multidisciplinary / interdisciplinary</b>	

Tarakeswar Degree College, recognizing the importance of providing a holistic education and equipping students with skills relevant to the 21st century, has implemented a variety of multidisciplinary courses to cater to the diverse interests of its students.

**Undergraduate Level:**

- B.A. in Multidisciplinary Studies:** This program allows students to choose a combination of subjects from disciplines like Humanities, Social Sciences, and Commerce. Some popular combinations include Economics and Politics, History and Sociology, English, and Journalism.
- B.Sc. in Multidisciplinary Studies:** This program offers combinations of subjects from the science stream like mathematics, physics, chemistry, computer science, and zoology. Students can opt for combinations like Physics and Computer Science, Chemistry and zoology, or Mathematics and Botany.
- B.Com. in Multidisciplinary Studies:** This program combines Commerce with other relevant fields like Economics, Law, Management, or Computer Applications.

**Key Features of Multidisciplinary Courses:**

- Flexibility:** Students have the freedom to choose subjects that align with their interests and career goals.
- Holistic Development:** These courses promote critical thinking, problem-solving, and interdisciplinary understanding.
- Enhanced Employability:** Graduates with multidisciplinary skills are highly sought after in today's job market.

**Benefits of pursuing Multidisciplinary Courses at Tarakeswar Degree College:**

- Quality Education:** Tarakeswar Degree College is a reputed institution with a strong academic record.
- Experienced Faculty:** The college has experienced faculty members who are experts in their respective fields.
- Affordable Fees:** Tarakeswar Degree College offers a quality education at inexpensive fees.
- Good Infrastructure:** The college has well-equipped classrooms, libraries, and laboratories.

Tarakeswar Degree College is committed to providing its students with a world-class education that prepares them for success in the 21st century. The multidisciplinary courses offered by the college provide students with a broad range of knowledge and skills that will be essential for success in their future careers.

#### **16.Academic bank of credits (ABC):**

The Academic Bank of Credits (ABC) is a transformative approach to higher education, promoting student-centered learning and flexibility. Institutions adopting ABC are preparing to meet evolving academic needs through key initiatives:

- Curricular Flexibility:** ABC enables modular courses, interdisciplinary studies, and seamless credit transfers, allowing students to design personalized learning paths.
- Efficient Administration:** A robust system manages credit accumulation, transfer, and

validation, ensuring transparency and smooth operations. Faculty Development: Educators play a crucial role in guiding students. Training programs enhance their skills in competency-based education, interdisciplinary teaching, and assessment methods. Student Support Services: Institutions strengthen academic advising, career counseling, and credit transfer guidance to help students navigate their academic journey. Quality Assurance: Rigorous measures ensure that credit recognition and validation maintain academic standards. Stakeholder Collaboration: Partnerships with accrediting bodies, employers, and institutions align credit recognition practices and enhance credit portability. Innovation in Education: ABC fosters new teaching methodologies, technology integration, and assessment strategies to improve learning experiences. By embracing ABC, Tarakeswar Degree College enhances flexibility, supports faculty and students, and ensures academic excellence in a dynamic educational landscape.

#### **17.Skill development:**

In alignment with the National Education Policy (NEP) 2020, Tarakeswar Degree College is committed to equipping graduates with essential skills for the evolving job market through structured Skill Enhancement Courses (SEC). Comprehensive Skill Development: The courses focus on soft skills like communication and problem-solving, life skills such as financial literacy, and industry-specific technical skills tailored to regional needs. Industry Collaboration: Strengthening partnerships with industries ensures vocational training, hands-on experience, and relevant skill acquisition through internships and apprenticeships. Skill-Based Assessments: Moving beyond traditional exams, SEC incorporates practical evaluations to enhance real-world competence and employability. Career Guidance & Placement Support: Dedicated counseling and placement services help students identify their strengths, explore career options, and connect with potential employers. By integrating skill-based learning with academic programs, Tarakeswar Degree College fosters a holistic education system that enhances graduate employability and meets industry demands.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Tarakeswar Degree College has successfully integrated Indian Knowledge Systems (IKS) into its curriculum, aligning with NEP 2020. Curriculum Integration: As per the University of Burdwan syllabus, the college has introduced an Indian Knowledge System

course. Even before NEP 2020, it offered a graduate course in Sanskrit and implemented Add-on courses like Yoga-Meditation, Gita Path, and Indian Classical Music since 2019-20. Faculty Training & Development: Educators are trained to incorporate traditional Indian philosophies, languages, and cultural heritage into teaching. Resource & Infrastructure Support: The college provides access to Indian literature, historical texts, and digital learning platforms to support IKS studies. Multilingual Education: Alongside English, students engage with Indian languages, deepening their understanding of indigenous knowledge. Cultural Activities & Collaborations: Regular workshops, seminars, and cultural festivals celebrate India's rich traditions, fostering an immersive learning environment. Through structured academic programs and cultural initiatives, Tarakeswar Degree College is actively preserving and promoting India's heritage, ensuring a holistic educational experience.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

With the introduction of NEP 2020, Tarakeswar Degree College has successfully implemented Outcome-Based Education (OBE) to enhance student learning. Curriculum Restructuring: Since 2019-20, the college has defined Programme Outcomes (POs) and Course Outcomes (COs) as part of the CBCS system, ensuring clear learning objectives. Alignment & Mapping: A systematic rubric-based approach is used to assess student progress, ensuring evaluations align with expected learning outcomes. Pedagogical Transformation: Moving beyond traditional lectures, the college adopts flipped classrooms, simulations, problem-based learning, and collaborative projects to create an interactive learning experience. Diverse Assessments: The evaluation system emphasizes critical thinking, problem-solving, and application-based learning, reducing reliance on rote memorization and standardized tests. By integrating these strategies, Tarakeswar Degree College ensures a holistic, student-centric education, equipping graduates with the necessary skills for academic and professional success.

#### **20.Distance education/online education:**

Tarakeswar Degree College has embraced distance education and online learning, ensuring accessibility and flexibility in higher education. Technology Infrastructure: The college utilizes Learning Management Systems (LMS), video conferencing tools, and digital content repositories to facilitate seamless online course delivery and interactive learning. Faculty Training & Support: Educators receive specialized training in instructional design,

online assessment, and digital tools to enhance virtual teaching effectiveness. Continuous support helps faculty create engaging and student-friendly online courses. Student Support Services: The college provides virtual advising, technical support, online tutoring, and counseling services to assist students in navigating digital learning. Resources for time management and study skills further enhance their success. By integrating advanced technology, faculty development, and student-centered services, Tarakeswar Degree College ensures the effective implementation of distance education, expanding learning opportunities for all.

## Extended Profile

### 1.Programme

1.1

21

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

3876

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

1153

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

1053

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	81
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

<b>4.Institution</b>	
4.1	59
Total number of Classrooms and Seminar halls	
4.2	147.65
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	153
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Established in 1986, Tarakeswar Degree College, affiliated with the University of Burdwan, is committed to delivering quality undergraduate education in arts, commerce, and science. The college aligns with university guidelines and the transformative vision of NEP 2020 to ensure holistic curriculum delivery.

Key NEP initiatives include a flexible, multidisciplinary curriculum with a Choice-Based Credit System (CBCS), skill development courses, and an emphasis on experiential learning through workshops, seminars, and industrial visits. Technology integration and a student-centric approach foster active and collaborative learning.

The college employs continuous and holistic assessment methods, prioritizing critical thinking and problem-solving over rote memorization. Faculty members are encouraged to participate in training programs to stay updated on modern teaching methods.

Supporting resources include an upgraded library and robust ICT infrastructure to facilitate digital learning. Best practices such as structured academic calendars, induction programs, remedial classes, and student engagement activities remain integral to the institution's approach.

By combining its strong academic foundation with NEP 2020 reforms, Tarakeswar Degree College provides students with the knowledge, skills, and values needed for personal and professional growth, empowering them to contribute meaningfully to society

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Tarakeswar Degree College ensures a structured and systematic approach to academic activities by strictly adhering to the academic calendar, which includes the effective implementation of Continuous Internal Evaluation (CIE). The academic calendar, designed in alignment with the University of Burdwan's guidelines, is published at the beginning of each academic session to provide a clear roadmap for the timely execution of teaching, assessments, and co-curricular activities.

CIE is an integral component of the institution's academic framework, promoting consistent student engagement and learning. Various evaluation methods, such as class tests, assignments, projects, presentations, and group discussions, are conducted

throughout the semester as per the academic schedule. These assessments are designed to encourage active participation, critical thinking, and the practical application of knowledge.

The faculty members ensure that the evaluation process is transparent and student-centric, providing timely feedback to help learners identify areas for improvement. Remedial classes and mentoring sessions are organized to support students who need additional academic assistance.

By adhering to the academic calendar and conducting CIE effectively, Tarakeswar Degree College fosters a culture of accountability, consistency, and excellence, ensuring the holistic development and academic success of its students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

733

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

733

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Tarakeswar Degree College follows The University of Burdwan's syllabus, ensuring the integration of human values and professional ethics into education. Social issues are incorporated into teaching wherever possible, fostering holistic student development.

- **Environmental & Gender Issues:**
  - Environmental Science is a compulsory subject for all UG Semester I students.
  - BA (Hons.) English includes Women's Writing (CC XI, Semester 5), addressing gender sensitization.
  - BA (General) Political Science covers Gender Sensitization (SEC 3, Semester 5).
  - BA (General) History includes Gender & Education in India (GE-I & GE-2).
  - B.Com (Hons. & General) features Women Entrepreneurship (SEC 2, Semester 4).

Beyond academics, the college organizes special lectures, awareness programs, and observance of significant days to educate students on gender and environmental issues, fostering social responsibility and ethical values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

789

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2826

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

659

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Tarakeswar Degree College takes a student-centric approach to academic excellence by assessing the individual learning levels of its students. Recognizing the diverse needs of advanced learners and slow learners, the college organizes specialized programs designed to cater to these groups.

**For Advanced Learners:** The college provides opportunities for further academic enrichment through advanced study materials, participation in seminars, and involvement in research activities. Students showing exceptional aptitude are encouraged to take on challenging projects, attend academic competitions, and engage in leadership activities.

**For Slow Learners:** To ensure that every student receives the support they need, slow learners are offered remedial classes, one-on-one mentoring, and additional study sessions. The college's dedicated mentorship program, which connects mentees with supportive mentors, helps students overcome academic and personal challenges. This program has been highly effective, as seen in the mentorship statistics for various honours courses offered at the institution.

The goal is to foster an inclusive learning environment where every student is empowered to reach their full potential.

File Description	Documents
Link for additional Information	<a href="https://tarakeswardegreecollege.org/res/ot_hers/academ.pdf">https://tarakeswardegreecollege.org/res/ot_hers/academ.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3941	79

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Tarakeswar Degree College adopts diverse, student-centric teaching methodologies to enhance the learning experience. These methods encourage active participation, critical thinking, and practical application of knowledge. The following approaches are practiced:

### 1. Experiential Learning Experiential learning engages students through hands-on and immersive experiences. Activities include:

- Educational Tours: Visits to historical, cultural, and scientific landmarks to gain practical insights.
- Lab Demonstrations: Practical sessions to reinforce theoretical concepts.
- Film Screenings: Use of educational films to enrich understanding.
- Expert Seminars: Interactive sessions conducted by field experts to provide specialized knowledge.

### 2. Participative Learning This approach emphasizes collaborative efforts and peer-based learning through activities such as:

- Student Seminars: Encouraging students to present topics and share ideas.
- Quizzes: Interactive quizzes to test and reinforce knowledge.
- Field Surveys: Practical surveying exercises for real-world experience.
- Hands-on Training: Practical applications of skills in controlled environments.
- Poster Presentations: Creative visual representation of concepts to foster innovative thinking.

**3. Problem-Solving Methodologies** Problem-solving is integrated into the curriculum to develop critical thinking and analytical skills. Key activities include:

- **Project Work:** Guided projects to explore specific topics in depth.
- **Group Discussions:** Encouraging collaborative exploration of ideas.
- **Collaborative Teaching:** Joint efforts between students and faculty for deeper engagement.
- **Inquiry-Based Learning:** Promoting curiosity through open-ended questions and research.
- **Real-World Approach:** Applying classroom knowledge to real-life problems for practical solutions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Tarakeswar Degree College is committed to enhancing the teaching-learning process through the integration of ICT-enabled tools. During the academic session 2023-24, the college leveraged state-of-the-art technologies to promote interactive and effective education across its humanities, science, and commerce streams.

Fifteen classrooms are equipped with projectors and whiteboards to facilitate multimedia-based teaching, ensuring a dynamic learning environment. Faculty members from all departments actively incorporated ICT tools such as PowerPoint presentations, video streaming platforms like YouTube, and virtual learning environments accessed through the institutional website. WhatsApp groups were effectively utilized for timely communication and resource sharing with students.

Additionally, the Computer Science Department introduced QR codes to provide students with seamless access to online books, fostering a culture of self-directed learning. Regular training sessions were conducted to empower faculty with advanced ICT skills, enabling innovative pedagogical practices.

Interactive classes included the use of simulations, multimedia content, and documentaries, enriching the curriculum with practical and visual aids. Special remedial sessions and live-streamed lectures addressed the diverse needs of students, ensuring inclusive education.

By embedding ICT into its academic framework, Tarakeswar Degree College demonstrated its commitment to excellence, adaptability, and preparing students for a technology-driven world.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

733.9

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at Tarakeswar Degree College is designed to be transparent and robust, ensuring a systematic approach in frequency and mode. Following the CBCS guidelines, the institution publishes a tentative schedule for internal assessments in the academic calendar before each semester. This schedule is accessible on the college website and shared with students.

Internal evaluations allocate 15 marks per paper, divided into 10 marks for internal exams, tutorials, and classroom assessments, and 5 marks for attendance. Departments enjoy autonomy in designing assessment structures, including content and timing, ensuring adaptability to their needs. Exams are conducted twice per semester, complemented by occasional quizzes, presentations, and short tests during classroom sessions.

Faculty evaluate answer scripts promptly, sharing detailed feedback with students to address doubts and rectify mistakes. Communication is streamlined through mobile notifications and the college's ERP portal, which provides exam schedules, admit card access, and other details.

This multifaceted system promotes consistent engagement and a clear understanding of academic progress, fostering a balanced and inclusive learning environment..

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to address internal examination-related grievances at Tarakeswar Degree College is transparent, time-bound, and efficient. Initially, grievances related to internal assessments are addressed by the class teacher. If unresolved, students can escalate the issue to the Head of the Department (HoD).

For further resolution, students have the option to report their concerns to the examination sub-committee. This sub-committee, with support from the Internal Quality Assurance Cell (IQAC), ensures a fair and efficient resolution of grievances. The process prioritizes timely responses to maintain academic integrity and

student satisfaction.

The college adopts a structured approach that allows students to voice their concerns without hesitation. The multiple levels of redressal ensure that every grievance is addressed comprehensively. The involvement of departmental and institutional mechanisms fosters trust and accountability in the evaluation process.

This student-centric system ensures transparency by enabling open communication between students and faculty while adhering to a time-bound framework to resolve issues efficiently. As part of the college's commitment to quality education, the grievance redressal process is integral to maintaining fairness and consistency in internal assessments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution ensures that both teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of the programmes offered. These outcomes are meticulously developed by the respective departments and prominently displayed on the departmental and institutional websites for easy access.

New students are introduced to the Programme and Course Outcomes during the first-semester induction programme. This orientation session provides them with a comprehensive understanding of their chosen subjects' objectives, skills, and career prospects. This early awareness helps students make informed decisions, including the option to change their subjects based on seat availability, ensuring alignment with their interests and goals.

Teachers are equally well-versed in these outcomes, as they actively participate in their formulation and periodic review. This ensures that the teaching methodology, assessment practices, and curriculum delivery are aligned with the stated objectives, fostering an outcome-based education system.

By systematically disseminating this information, the institution fosters a transparent academic environment. Students and teachers are empowered to align their learning and teaching strategies with the intended outcomes, thereby enhancing the overall quality of education and ensuring the holistic development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php">https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Process for Calculating PO and CO Attainment at Tarakeswar Degree College:

**PO Calculation:** Feedback is collected (1-5 scale) and multiplied by predefined weights. Weighted scores are summed, divided by total weights for the average, and converted to percentage.

**CO Calculation:** Marks from internal (30%) and external (70%) exams are used. Weighted scores for each CO are calculated, added, and converted into a percentage. Both compare to a set benchmark (e.g., 70%).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

##### 2.6.3.1 - Total number of final year students who passed the university examination during the year

662

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.tarakeswardegreecollege.org/pages/aboutus/igac\\_naac.php](https://www.tarakeswardegreecollege.org/pages/aboutus/igac_naac.php)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tarakeswar Degree College actively engages in extension activities to sensitize students to social issues, fostering their holistic development.

Key initiatives include:

- **Community Outreach:** Cleanliness drives, health and hygiene awareness, and environmental conservation programs.
- **Health & Wellness:** Free medical camps, blood donation drives, and mental health awareness sessions.
- **Educational Support:** Literacy campaigns and mentorship programs for underprivileged children.
- **Women Empowerment:** Gender sensitization workshops, self-defense training, and women's health awareness.
- **Environmental Sustainability:** Plantation drives, waste management campaigns, and renewable energy seminars.
- **Rural Development:** Collaboration with village councils for improved sanitation and self-employment opportunities.

These initiatives not only benefited the local community but also enriched students with life skills, empathy, and social responsibility, aligning with the institution's commitment to holistic education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

392

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Since its establishment in 1986, Tarakeswar Degree College has consistently upgraded its infrastructure to meet the evolving needs of students and foster a state-of-the-art teaching-learning environment. The administration prioritizes the development and enhancement of educational amenities, ensuring systematic and policy-aligned planning under the supervision of the Governing Body.

**Infrastructure Development:** The college ensures meticulous scrutiny of all construction and renovation projects to optimize operational efficiency and educational outcomes.

**Facilities for Teaching-Learning:** The college offers 58 spacious classrooms across humanities, science, and commerce streams, including 15 equipped with projectors and whiteboards. Dedicated staff rooms in each department support academic discussions, with additional storage and notice boards for effective student engagement. A modern seminar hall, accommodating up to 100 participants, is equipped with advanced digital devices and sound systems for academic and extracurricular events.

**IT Facilities:** The institution promotes IT-enabled learning with a computer room adjacent to the teachers' common area, featuring internet connectivity and essential peripherals. These resources support administrative tasks and academic activities like online marking and data management.

**Laboratories and Specialized Facilities:** Well-equipped laboratories in science departments, including Chemistry, Physics, Zoology, and Botany, ensure practical, curriculum-aligned learning. Computer labs and digital resources in honors departments enhance contemporary educational practices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Tarakeswar Degree College emphasizes holistic student development through recreational and cultural activities. The dedicated music department organizes cultural events, seminars, and competitions, enriching student life beyond academics. A composite playground supports outdoor sports such as cricket and football, while indoor gaming facilities and fitness centers, managed by the Physical Education department, further enhance recreational opportunities.

**Sports and Physical Education:** The college actively promotes participation in intercollegiate, university, and national-level sports tournaments. Comprehensive facilities and fitness programs support these initiatives, fostering physical well-being and athletic excellence. Annual sports events and fitness camps serve to nurture talent and encourage a culture of fitness, contributing to the college's sporting achievements.

By ensuring a balance between academic and extracurricular pursuits, the college provides an environment conducive to overall development. Adequate infrastructural facilities are in place to maintain the teaching-learning process at an optimal level while supporting the physical and cultural enrichment of its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.535

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of Tarakeswar Degree College is the backbone of the institution, supporting its academic activities and promoting a culture of learning. It offers open access to stacks of books for all students, a dedicated reading space for 50 users at a time, internet-enabled computers for academic research, and a display of current journals. Surveillance through CCTV cameras ensures a secure environment. Fully automated and equipped with uninterrupted Wi-Fi, the library aims to cultivate reading habits and provide seamless access to knowledge and information.

At the beginning of each semester, departments are invited to submit requisition lists for new books. The Principal, in consultation with the Library Committee and Librarian, sanctioned purchases using college and government funds.

**Library Automation:** Since 2011, the library has been fully automated with the "KOHA" Integrated Library Management Software (ILMS) version 3.14.06. This open-source software offers advanced features such as Web-OPAC, barcoding, data import/export, and quick search functionality. Library operations, including book issues, renewal, and member logins, are efficiently managed via KOHA. Operating on a cloud platform, KOHA enables 24/7 access for library staff, facilitating seamless integration of modern technologies and ensuring round-the-clock support for the academic community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.tarakeswardegreecollege.org/pages/library/library.php">https://www.tarakeswardegreecollege.org/pages/library/library.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

51638

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Tarakeswar Degree College has prioritized advanced IT infrastructure to support academics and administration. The college has significantly upgraded its internet connectivity to a robust 100 Mbps bandwidth, ensuring seamless access for students and faculty. This upgrade facilitates efficient online learning and research activities.

In addition to enhanced internet connectivity, the college has invested in new computers over the past five years, modernizing its IT equipment. Tarakeswar Degree College allocates 3% to 5% of its annual budget to improve IT facilities, demonstrating its commitment to technology.

A dedicated committee regularly updates and maintains The college's website, providing stakeholders with easy access to essential information. This commitment to technology ensures a productive learning environment for the college community

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/facilities/ict.php">https://tarakeswardegreecollege.org/pages/facilities/ict.php</a>

#### 4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.733

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Tarakeswar Degree College has well-established systems and procedures for maintaining and utilizing its physical, academic, and support facilities. The institution boasts well-equipped laboratories, a rich library with a vast collection of books, a modern sports complex, and advanced computer labs to facilitate learning. Spacious and well-ventilated classrooms provide a conducive environment for academic growth. The college regularly upgrades its infrastructure to meet contemporary educational needs. Maintenance activities are carried out systematically to ensure all facilities remain in excellent condition, benefiting students and faculty alike. These resources play a crucial role in fostering a holistic learning experience, supporting both academic and extracurricular activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/administration/codeconduct.php">https://tarakeswardegreecollege.org/pages/administration/codeconduct.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

38

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

38

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

#### 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union at Tarakeswar Degree College is formed through the election of class representatives, from whom one member is elected as the Secretary. The Student Secretary is an active member of both the Governing Body (GB) and the Internal Quality Assurance Cell (IQAC), participating in key decision-making processes.

The Students' Union members play a significant role in various committees, including the Admission Committee and the Cultural Committee. They organize and facilitate numerous college activities, such as College Sports and Games, the Freshers' Welcome for newly admitted students, Saraswati Puja, and the Annual Cultural Program. Additionally, the union collaborates with the National Service Scheme (NSS) and the college administration to support and conduct various initiatives.

Following the directives of the Higher Education Department, Government of West Bengal, student council elections have been postponed. In response, the college has assigned a faculty member to oversee the management of union funds. Under this supervision, a student body continues to perform union activities, ensuring the smooth continuation of its roles and responsibilities.

This adaptive approach highlights the college's commitment to fostering student engagement and leadership while adhering to administrative directives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Tarakeswar Degree College Alumni Association, registered under the West Bengal Societies Registration Act, unites over 700 members in a vibrant community that fosters lifelong connections and mutual growth.

A key initiative of the association is the donation of books, which supports current students academically while promoting a culture of knowledge-sharing and lifelong learning. Additionally, the association is deeply committed to environmental sustainability, regularly organizing tree plantation drives that contribute to campus greening, community beautification, and ecological awareness.

Several departments have their own alumni associations, offering

field-specific networking opportunities, academic support, and professional development activities that benefit students and graduates alike.

The cultural dimension of the association is equally significant. Regular cultural events provide alumni with a platform to showcase their artistic talents and celebrate shared heritage. These gatherings foster community spirit and create lasting memories through performances in music, dance, theater, and other art forms.

Beyond the campus, the association extends its influence through outreach programs and community service projects, emphasizing values of empathy and social responsibility.

In essence, the Tarakeswar Degree College Alumni Association is a dynamic organization committed to education, sustainability, and cultural enrichment, making a positive impact on both its members and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Tarakeswar Degree College ensures that its governance structure aligns closely with its vision and mission by fostering transparency, inclusivity, and excellence in education. The institution follows a participatory governance model that integrates multiple committees and forums to encourage active stakeholder involvement, collaborative decision-making, and

diverse perspectives.

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in strategic planning, quality assurance, and continuous improvement, ensuring that academic and administrative processes adhere to the institution's core values. Ethical leadership is emphasized through the enforcement of policies such as a clear code of conduct, anti-ragging measures, workplace harassment prevention, and the creation of a safe and inclusive environment.

Through decentralized decision-making and stakeholder empowerment, the governance framework enables the institution to achieve its goals effectively. The focus on academic eminence, infrastructure development, and resource management ensures holistic growth and sustains institutional excellence.

By aligning governance practices with its mission, Tarakeswar Degree College maintains a culture of integrity, accountability, and progressive leadership that drives educational excellence and societal contribution

File Description	Documents
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/administration/organogram.php">https://tarakeswardegreecollege.org/pages/administration/organogram.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At Tarakeswar Degree College, effective leadership is demonstrated through a well-structured decentralized system that encourages participative management. The college's governance model is designed to distribute responsibilities across multiple levels, ensuring that decision-making processes involve various stakeholders. The Principal serves as the central figure, overseeing the smooth functioning of the institution while collaborating with the Governing Body, which provides strategic direction in alignment with the regulations of the University of Burdwan and the Department of Higher Education, Government of West Bengal.

Different committees, including the Internal Quality Assurance Cell (IQAC) and academic committees, play crucial roles in

institutional decision-making and quality enhancement. The college follows a participative management approach, involving Heads of Departments (HoDs), faculty members, administrative staff, and library personnel in planning and execution processes. This participatory structure fosters a culture of shared responsibility and promotes efficiency and innovation.

Furthermore, the inclusion of various committees ensures that diverse perspectives are considered in policy formulation and implementation, reflecting a collective leadership approach. Through such decentralized and participative mechanisms, Tarakeswar Degree College ensures transparency, accountability, and continuous institutional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Tarakeswar Degree College has effectively implemented its strategic and perspective plan by aligning institutional development with its vision and mission. A structured approach, driven by well-defined goals, streamlined processes, and measurable performance metrics, ensures systematic execution. Regular stakeholder engagement and consensus-driven decision-making further support effective implementation and continuous monitoring.

Key strategic initiatives undertaken by the college include fostering educational equity through programs like Kanyashree Prakalpa and enhancing infrastructure for differently-abled students, ensuring accessibility across social and economic barriers. The institution also prioritizes environmental sustainability with initiatives such as solar power plant installation, the "Jol Dhoro Jol Bhoro Prokolpo" water conservation project, and extensive tree plantation drives to promote ecological awareness.

To enhance operational efficiency, the college has embraced digital transformation, optimizing administrative workflows, strengthening communication systems, and expanding access to

online resources. Additionally, robust financial management, guided by the Internal Quality Assurance Cell (IQAC), ensures transparent audits, strategic resource allocation, and strict adherence to regulatory standards.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As an aided institution of the state government, the Governing Body stands at the top of the administrative hierarchy of Tarakeswar Degree College. The members of the Governing Body are elected or selected from various stakeholders of the institution by government regulations. The Governing Body holds the authority to appoint the Principal, who serves as the administrative head of the institution.

Under the leadership of the Principal, both administrative and academic staff work collaboratively to ensure the smooth functioning of the college. The recruitment of teaching staff for government-sanctioned posts is carried out strictly as per government norms through the College Service Commission (CSC). Similarly, non-teaching staff are recruited through a structured process involving examinations and interviews conducted by the college authorities.

As an affiliated institution under the University of Burdwan, the college adheres to service rules and guidelines as per the statutes of the university. This structured administrative framework ensures compliance with regulatory standards, fosters accountability, and upholds institutional integrity in alignment with the objectives set forth by the government and the affiliating university.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://tarakeswardegreecollege.org/pages/administration/com1.php">https://tarakeswardegreecollege.org/pages/administration/com1.php</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TArakeswar Degree College is dedicated to the well-being of its staff, providing a range of benefits for both teaching and non-teaching personnel. The college offers a robust retirement savings plan through the Employee Provident Fund, along with pension and gratuity options to support staff after their service. Employees also benefit from leave encashment and comprehensive health insurance coverage through the WBHS and Swasthya Sathi Schemes.

Recognizing the importance of financial stability, the college provides festival assistance for non-teaching staff and facilitates access to loans through the TDC Staff Cooperative Society. Beyond financial benefits, Tarakeswar Degree College invests in professional development with faculty enrichment programs and skill upgrades for all staff. Free high-speed internet access and modern IT infrastructure are provided to

support work efficiency. The college also promotes a healthy work-life balance with recreational activities, fostering physical and emotional well-being among its valued staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

##### **Teaching Staff:**

The performance appraisal system for teaching staff at Tarakeswar Degree College uses a multifaceted approach. This includes the

Career Advancement Scheme (CAS) and the Teachers' Performance Appraisal (TPA). The evaluation process involves annual self-assessments, which are then reviewed by the IQAC Coordinator and the Principal. Student feedback is also considered in the appraisal process. Promotions are based on UGC guidelines, using the CAS and API scores. Additionally, faculty members who take on responsibilities beyond their academic roles have these contributions factored into their overall assessment.

#### Non-Teaching Staff:

The Principal/Teacher in charge and Bursar, with oversight from the head clerk, conduct annual performance appraisals for non-teaching staff. Department Heads evaluate laboratory assistants and attendants, while the Librarian appraises the library staff. Regular meetings are held to discuss performance, implement corrective measures, and enhance the work of non-teaching staff. By government regulations, incremental benefits are awarded every 10 and 20 years of satisfactory service. Promotions are discussed and approved in GB meetings, and a streamlined process facilitates this procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Tarakeswar Degree College prioritizes financial transparency and accountability. As a government-aided institution, it adheres to strict financial regulations and standards set by the West Bengal Department of Higher Education.

The college undergoes regular external audits by approved auditors to ensure compliance. These audits assess the college's financial health and adherence to procedures. External audits are up-to-date, with the 2023-24 audit underway.

Internal audits are also conducted annually to strengthen financial oversight. A dedicated Finance & Purchase Committee

reviews all financial transactions, ensuring funds are used appropriately.

The college operates on an annual budget prepared by the Bursar, outlining planned income and expenditures for responsible resource management. These practices demonstrate the college's commitment to financial integrity and responsible stewardship of public funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Tarakeswar Degree College employs a multi-pronged approach to resource mobilization, ensuring financial stability and optimal utilization of funds for its academic and developmental pursuits.

##### Mobilization Strategies:

- **Government Grants:** The college receives grants from the State Government of West Bengal and the Rashtriya Uchchatar Shiksha Abhiyan (RUSA).
- **Welfare Donations:** It leverages welfare donations from local self-government bodies (like the Zila Parishad) and utilizes

MLA Local Area Development (LAD) funds.

- **Student Fees:** The college collects various fees, including tuition, admission, library, and laboratory fees.
- **Investments and Philanthropy:** The college benefits from interests accrued on long-term investments and receives support from philanthropists.

#### Optimal Utilization Strategies:

- **Budgetary Planning:** Departments submit their budgetary requirements, and the college account section, in collaboration with the teaching council and IQAC, prepares a comprehensive budget. The Governing Body then approves this budget.
- **Strategic Allocation:** Resources are allocated to key areas, including infrastructural development (new classrooms, furniture, lab equipment), ICT development, building repairs, library resources, conferences, sports activities, student field visits, and faculty enrichment activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Tarakeswar Degree College plays a pivotal role in driving the institution's strategic planning and quality enhancement initiatives.

- **Curriculum Development & Teaching-Learning:** The IQAC actively participates in curriculum development, ensuring alignment with industry standards and student needs. It also focuses on enhancing the teaching-learning process through the effective use of ICT, student feedback mechanisms, and the development of a comprehensive learning resource center.
- **ICT Infrastructure Enhancement:** The IQAC has been instrumental in proposing and implementing upgrades to the college's ICT infrastructure. This includes increasing internet bandwidth, adding computers for student use, and

providing projectors for classrooms, thereby enhancing the learning environment.

- **Student Support and Progression:** The IQAC champions initiatives aimed at student support and progression. This includes the organization of career counseling programs, soft skills training, and the establishment of an Internal Complaint Committee (ICC) to address student grievances.
- **Library Resource Enhancement:** The IQAC has focused on improving the central library's resources. This includes the addition of new books for CBCS courses and the procurement of e-books and periodicals through the N-list program, ensuring that students have access to a wide range of learning materials.

File Description	Documents
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/aboutus/iqac_naac.php">https://tarakeswardegreecollege.org/pages/aboutus/iqac_naac.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Adaptation to Online Teaching and Continued ICT Integration

During the pandemic, the college swiftly transitioned to online teaching to maintain educational continuity. A comprehensive semester-wise routine was prepared, and teachers conducted online classes through the upgraded college website and Google Meet.

Communication with students remained a priority. WhatsApp groups were created for each semester and department, facilitating the delivery of study materials, web links, performance reviews, and ongoing support.

Faculty members embraced ICT tools for both teaching and evaluation, demonstrating adaptability and commitment to their duties.

With the return to normalcy, offline classes have resumed. However, the integration of ICT tools continues, with teachers utilizing projectors and other technologies to enhance classroom instruction.

#### Monitoring and Review of Teaching-Learning

Department Heads play an active role in monitoring the teaching-learning process, and reviewing syllabus completion progress for each faculty member.

The IQAC conducts periodic meetings with teachers and staff to discuss progress and address any challenges. Additionally, the IQAC organizes various enrichment programs, including webinars, seminars, workshops, and special day observances, fostering a culture of continuous improvement.

File Description	Documents
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php">https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Fostering a Safe and Inclusive Environment

Recognizing the importance of a safe and inclusive environment for all, Tarakeswar Degree College has implemented several measures to promote gender equality and address issues of discrimination and violence against women.

- **Support Systems:** The institution has established a Women's Cell, an Internal Complaint Committee (ICC), and a Grievance Redressal Cell. These bodies play a crucial role in creating awareness, providing support, and resolving complaints related to gender-based issues.
- **Counseling and Support:** Faculty members are available to provide counseling and support to students facing difficulties, ensuring that they have access to guidance and assistance when needed.
- **Dedicated Facilities:** The college provides specific facilities for female students and staff, including separate restrooms and a dedicated common room, ensuring their comfort and privacy.
- **Women's Cell Action Plan:** The Women's Cell has developed a comprehensive action plan focused on ensuring a safe and healthy atmosphere for all. The cell actively promotes gender equality and women's empowerment through various initiatives.

- **Awareness Programs:** Workshops and seminars on gender sensitization are organized to raise awareness and promote a culture of respect and understanding. The IQAC also conducts seminars on safety and security, featuring experts who guide safety measures, particularly for female students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1dx_VW8qaMj-fg4KP3wWK-i2IdAb2PQym/view">https://drive.google.com/file/d/1dx_VW8qaMj-fg4KP3wWK-i2IdAb2PQym/view</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1dm1YRKKGxFxrWniOW4xw0J4OEL9RH5S/view?usp=sharing">https://drive.google.com/file/d/1dm1YRKKGxFxrWniOW4xw0J4OEL9RH5S/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Tarakeswar Degree College has implemented efficient waste management systems for various types of waste to maintain a sustainable campus environment.**

**Solid Waste Management:** The college uses separate dustbins for biodegradable and non-biodegradable waste, ensuring effective segregation and disposal. Biodegradable waste is composted, while non-biodegradable waste is handed over to authorized recyclers.

**Liquid Waste Management:** Under the "Jal Dhoro Jol Bhoro" program, the college focuses on water recycling and conservation. Wastewater is treated and reused for gardening and other non-potable purposes, reducing water wastage.

**Biomedical Waste Management:** Proper protocols are followed for the safe collection and disposal of biomedical waste generated during laboratory and medical activities, adhering to environmental guidelines.

**E-waste Management:** The college collaborates with Hulladek Recycling to manage electronic waste, ensuring safe disposal and recycling of outdated equipment.

**Waste Recycling System:** The college promotes recycling practices by reusing materials and engaging with recyclers for non-degradable waste, fostering sustainability.

**Hazardous Chemicals and Radioactive Waste Management:** A dedicated chemical pit prevents lab chemicals from entering the drainage system, ensuring the safe disposal of hazardous substances. Radioactive waste is managed under regulatory guidelines, prioritizing safety and environmental protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

#### 5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tarakeswar Degree College is committed to fostering an inclusive environment that respects and celebrates diversity across cultural, regional, linguistic, communal, and socioeconomic lines. The institution actively promotes tolerance and harmony through various initiatives and policies that embrace equality and inclusivity.

The college organizes cultural festivals, regional celebrations, and multilingual literary events to encourage students from diverse backgrounds to share their traditions and languages, fostering mutual respect and understanding. Seminars, workshops, and awareness campaigns addressing communal harmony and social cohesion are regularly conducted to sensitize students and staff about the importance of inclusivity.

A strong emphasis is placed on socioeconomic equity through need-based scholarships, fee concessions, and academic support programs for underprivileged students. Gender equality and safety are promoted via initiatives like anti-harassment cells, gender-

sensitization workshops, and women's empowerment programs.

The college ensures equal representation in decision-making processes by fostering participative governance and providing platforms like student forums and grievance cells. Furthermore, programs addressing the needs of differently-abled students are implemented, including infrastructure enhancements for accessibility and inclusive teaching practices.

These efforts collectively create a nurturing environment where diversity is not only acknowledged but celebrated, enabling holistic development and fostering a sense of belonging among all members of the college community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Tarakeswar Degree College is committed to instilling constitutional values, rights, duties, and responsibilities among its students and employees. The institution recognizes its role in shaping responsible citizens who contribute to nation-building and uphold democratic principles.

To promote awareness, the college organizes various programs and activities throughout the academic year:

1. **Observance of National Days:** Republic Day, Independence Day, and National Unity Day are celebrated with flag hoisting, cultural programs, and speeches highlighting the importance of the Constitution and its values.
2. **Workshops and Seminars:** Sessions on constitutional rights, duties, and responsibilities are conducted, featuring experts from law and social sciences. These events emphasize the importance of unity, justice, and equality.
3. **Programs on Voter Awareness:** The institution conducts "New Voter Awareness" programs to educate students about their role in democratic processes.
4. **Community Engagement:** NSS and NCC units organize campaigns

on fundamental rights and duties, promoting civic responsibility in nearby villages.

5. Cultural Activities: Events such as debates, essay writing, and poster-making competitions on constitutional themes encourage critical thinking and engagement.

Through these initiatives, Tarakeswar Degree College fosters a sense of national pride, communal harmony, and an understanding of constitutional obligations among its community members.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The institution actively takes initiative to celebrate and organize various national and international commemorative days, events, and festivals with enthusiasm and respect. International Mother Language Day is celebrated annually with great fervor, emphasizing linguistic and cultural diversity.

Republic Day and Independence Day are observed with patriotic zeal through the hoisting of the National Flag, singing of the National Anthem, and an impressive parade by the NCC cadets.

The college also commemorates significant national occasions, such as the birthday of Netaji Subhash Chandra Bose, Youth Day (Swami Vivekananda's birthday), National Unity Day, and Women's Day, involving both students and staff in meaningful activities.

In addition, Rabindra Jayanti, celebrating the birth anniversary of the great poet Rabindranath Tagore, and International Yoga Day are observed annually, reflecting the institution's commitment to promoting cultural heritage, wellness, and national pride.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1st Best Practice:** Our Campus, Green Campus Tarakeswar Degree College promotes environmental sustainability on campus and in the community. In response to urban expansion and declining agricultural land, the college has transformed its campus into an eco-friendly space with greenery, ponds, and a medicinal garden maintained by the NSS and biodiversity club. Regular tree planting, cleaning drives, and workshops raise awareness about sustainability. Initiatives like banning single-use plastics, using organic fertilizers, conserving resources, and managing e-waste responsibly have increased green cover, improved biodiversity, and reduced waste, earning positive community

feedback.

**2nd Best Practice: Help the Society as You Can** Addressing local issues like inadequate amenities and social disparities, the NSS and NCC conduct Thalassemia detection camps, AIDS awareness programs, and anti-tobacco campaigns. They promote conservation practices and assist during the Srabani Mela. Collaborative efforts, such as distributing winter clothes, reflect the college's commitment to social responsibility, fostering civic awareness, and receiving positive community feedback.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tarakeswar Degree College (TDC) embodies its vision of "Empowering Minds, Enriching Lives: Education for Today and Tomorrow" through a mission emphasizing diverse education, community engagement, and student development. Located in rural Hooghly, West Bengal, TDC predominantly serves students from farming communities, with 60-65% of its student population being female. The college actively promotes gender equality through initiatives like gender sensitization programs, self-defense training, mental health awareness, and Taekwondo camps. These efforts create a safe, inclusive environment for female students while encouraging leadership and self-reliance.

**Capacity Development and Skill Enhancement** To prepare students for modern challenges, TDC emphasizes holistic skill development:

1. **Soft Skills:** Leadership, teamwork, and problem-solving workshops foster interpersonal effectiveness.
2. **Language and Communication:** Debate clubs and public speaking sessions improve articulation and confidence.
3. **Life Skills:** Yoga, physical fitness, and hygiene programs promote balanced lifestyles.
4. **ICT Skills:** Training from basic to advanced computing equips students for a digital world.

Achievements in Extracurricular Activities Despite challenges like COVID-19, TDC students have earned 15 awards in the last academic year 2023-24 in university, state, level sports, reflecting the institution's commitment to nurturing talent and holistic development.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Established in 1986, Tarakeswar Degree College, affiliated with the University of Burdwan, is committed to delivering quality undergraduate education in arts, commerce, and science. The college aligns with university guidelines and the transformative vision of NEP 2020 to ensure holistic curriculum delivery.

Key NEP initiatives include a flexible, multidisciplinary curriculum with a Choice-Based Credit System (CBCS), skill development courses, and an emphasis on experiential learning through workshops, seminars, and industrial visits. Technology integration and a student-centric approach foster active and collaborative learning.

The college employs continuous and holistic assessment methods, prioritizing critical thinking and problem-solving over rote memorization. Faculty members are encouraged to participate in training programs to stay updated on modern teaching methods.

Supporting resources include an upgraded library and robust ICT infrastructure to facilitate digital learning. Best practices such as structured academic calendars, induction programs, remedial classes, and student engagement activities remain integral to the institution's approach.

By combining its strong academic foundation with NEP 2020 reforms, Tarakeswar Degree College provides students with the knowledge, skills, and values needed for personal and professional growth, empowering them to contribute meaningfully to society

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Tarakeswar Degree College ensures a structured and systematic approach to academic activities by strictly adhering to the academic calendar, which includes the effective implementation of Continuous Internal Evaluation (CIE). The academic calendar, designed in alignment with the University of Burdwan's guidelines, is published at the beginning of each academic session to provide a clear roadmap for the timely execution of teaching, assessments, and co-curricular activities.

CIE is an integral component of the institution's academic framework, promoting consistent student engagement and learning. Various evaluation methods, such as class tests, assignments, projects, presentations, and group discussions, are conducted throughout the semester as per the academic schedule. These assessments are designed to encourage active participation, critical thinking, and the practical application of knowledge.

The faculty members ensure that the evaluation process is transparent and student-centric, providing timely feedback to help learners identify areas for improvement. Remedial classes and mentoring sessions are organized to support students who need additional academic assistance.

By adhering to the academic calendar and conducting CIE effectively, Tarakeswar Degree College fosters a culture of accountability, consistency, and excellence, ensuring the holistic development and academic success of its students.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

**B. Any 3 of the above**

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

733

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

733

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Tarakeswar Degree College follows The University of Burdwan's syllabus, ensuring the integration of human values and professional ethics into education. Social issues are incorporated into teaching wherever possible, fostering holistic student development.

- **Environmental & Gender Issues:**
  - Environmental Science is a compulsory subject for all UG Semester I students.
  - BA (Hons.) English includes Women's Writing (CC XI, Semester 5), addressing gender sensitization.
  - BA (General) Political Science covers Gender Sensitization (SEC 3, Semester 5).
  - BA (General) History includes Gender & Education in India (GE-I & GE-2).
  - B.Com (Hons. & General) features Women Entrepreneurship (SEC 2, Semester 4).

Beyond academics, the college organizes special lectures, awareness programs, and observance of significant days to educate students on gender and environmental issues, fostering social responsibility and ethical values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

789

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>2826</b>	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of</b>	

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

659

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Tarakeswar Degree College takes a student-centric approach to academic excellence by assessing the individual learning levels of its students. Recognizing the diverse needs of advanced learners and slow learners, the college organizes specialized programs designed to cater to these groups.

**For Advanced Learners:** The college provides opportunities for further academic enrichment through advanced study materials, participation in seminars, and involvement in research activities. Students showing exceptional aptitude are encouraged to take on challenging projects, attend academic competitions, and engage in leadership activities.

**For Slow Learners:** To ensure that every student receives the support they need, slow learners are offered remedial classes, one-on-one mentoring, and additional study sessions. The college's dedicated mentorship program, which connects mentees with supportive mentors, helps students overcome academic and personal challenges. This program has been highly effective, as seen in the mentorship statistics for various honours courses offered at the institution.

The goal is to foster an inclusive learning environment where every student is empowered to reach their full potential.

File Description	Documents
Link for additional Information	<a href="https://tarakeswardegreecollege.org/res/others/academ.pdf">https://tarakeswardegreecollege.org/res/others/academ.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>3941</b>	<b>79</b>

File Description	Documents
Any additional information	<b>No File Uploaded</b>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Tarakeswar Degree College adopts diverse, student-centric teaching methodologies to enhance the learning experience. These methods encourage active participation, critical thinking, and practical application of knowledge. The following approaches are practiced:

1. **Experiential Learning** Experiential learning engages students through hands-on and immersive experiences. Activities include:
  - **Educational Tours:** Visits to historical, cultural, and scientific landmarks to gain practical insights.
  - **Lab Demonstrations:** Practical sessions to reinforce theoretical concepts.
  - **Film Screenings:** Use of educational films to enrich understanding.
  - **Expert Seminars:** Interactive sessions conducted by field experts to provide specialized knowledge.
2. **Participative Learning** This approach emphasizes collaborative efforts and peer-based learning through activities such as:

- **Student Seminars:** Encouraging students to present topics and share ideas.
- **Quizzes:** Interactive quizzes to test and reinforce knowledge.
- **Field Surveys:** Practical surveying exercises for real-world experience.
- **Hands-on Training:** Practical applications of skills in controlled environments.
- **Poster Presentations:** Creative visual representation of concepts to foster innovative thinking.

**3. Problem-Solving Methodologies** Problem-solving is integrated into the curriculum to develop critical thinking and analytical skills. Key activities include:

- **Project Work:** Guided projects to explore specific topics in depth.
- **Group Discussions:** Encouraging collaborative exploration of ideas.
- **Collaborative Teaching:** Joint efforts between students and faculty for deeper engagement.
- **Inquiry-Based Learning:** Promoting curiosity through open-ended questions and research.
- **Real-World Approach:** Applying classroom knowledge to real-life problems for practical solutions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

Tarakeswar Degree College is committed to enhancing the teaching-learning process through the integration of ICT-enabled tools. During the academic session 2023-24, the college leveraged state-of-the-art technologies to promote interactive and effective education across its humanities, science, and commerce streams.

Fifteen classrooms are equipped with projectors and whiteboards

to facilitate multimedia-based teaching, ensuring a dynamic learning environment. Faculty members from all departments actively incorporated ICT tools such as PowerPoint presentations, video streaming platforms like YouTube, and virtual learning environments accessed through the institutional website. WhatsApp groups were effectively utilized for timely communication and resource sharing with students.

Additionally, the Computer Science Department introduced QR codes to provide students with seamless access to online books, fostering a culture of self-directed learning. Regular training sessions were conducted to empower faculty with advanced ICT skills, enabling innovative pedagogical practices.

Interactive classes included the use of simulations, multimedia content, and documentaries, enriching the curriculum with practical and visual aids. Special remedial sessions and live-streamed lectures addressed the diverse needs of students, ensuring inclusive education.

By embedding ICT into its academic framework, Tarakeswar Degree College demonstrated its commitment to excellence, adaptability, and preparing students for a technology-driven world.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

81

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

733.9

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at Tarakeswar Degree College is designed to be transparent and robust, ensuring a systematic approach in frequency and mode. Following the CBCS guidelines, the institution publishes a tentative schedule for internal assessments in the academic calendar before each semester. This schedule is accessible on the college website and shared with students.

Internal evaluations allocate 15 marks per paper, divided into 10 marks for internal exams, tutorials, and classroom assessments, and 5 marks for attendance. Departments enjoy autonomy in designing assessment structures, including content and timing, ensuring adaptability to their needs. Exams are conducted twice per semester, complemented by occasional quizzes, presentations, and short tests during classroom sessions.

Faculty evaluate answer scripts promptly, sharing detailed feedback with students to address doubts and rectify mistakes. Communication is streamlined through mobile notifications and the college's ERP portal, which provides exam schedules, admit card access, and other details.

This multifaceted system promotes consistent engagement and a clear understanding of academic progress, fostering a balanced and inclusive learning environment..

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism to address internal examination-related grievances at Tarakeswar Degree College is transparent, time-bound, and efficient. Initially, grievances related to internal assessments are addressed by the class teacher. If unresolved, students can escalate the issue to the Head of the Department (HoD).

For further resolution, students have the option to report their concerns to the examination sub-committee. This sub-committee, with support from the Internal Quality Assurance Cell (IQAC), ensures a fair and efficient resolution of grievances. The process prioritizes timely responses to maintain academic integrity and student satisfaction.

The college adopts a structured approach that allows students to voice their concerns without hesitation. The multiple levels of redressal ensure that every grievance is addressed comprehensively. The involvement of departmental and institutional mechanisms fosters trust and accountability in the evaluation process.

This student-centric system ensures transparency by enabling open communication between students and faculty while adhering to a time-bound framework to resolve issues efficiently. As part of the college's commitment to quality education, the grievance redressal process is integral to maintaining fairness and consistency in internal assessments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The institution ensures that both teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of the programmes offered. These outcomes are meticulously developed by the respective departments and prominently displayed on the departmental and institutional websites for easy access.

New students are introduced to the Programme and Course Outcomes during the first-semester induction programme. This orientation session provides them with a comprehensive understanding of their chosen subjects' objectives, skills, and career prospects. This early awareness helps students make informed decisions, including the option to change their subjects based on seat availability, ensuring alignment with their interests and goals.

Teachers are equally well-versed in these outcomes, as they actively participate in their formulation and periodic review. This ensures that the teaching methodology, assessment practices, and curriculum delivery are aligned with the stated objectives, fostering an outcome-based education system.

By systematically disseminating this information, the institution fosters a transparent academic environment. Students and teachers are empowered to align their learning and teaching strategies with the intended outcomes, thereby enhancing the overall quality of education and ensuring the holistic development of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://tarakeswardegreecollege.org/pages/aboutus/iqac_naac.php">https://tarakeswardegreecollege.org/pages/aboutus/iqac_naac.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Process for Calculating PO and CO Attainment at Tarakeswar Degree College:**

**PO Calculation:** Feedback is collected (1-5 scale) and multiplied by predefined weights. Weighted scores are summed, divided by total weights for the average, and converted to percentage.

**CO Calculation:** Marks from internal (30%) and external (70%) exams are used. Weighted scores for each CO are calculated, added, and converted into a percentage. Both compare to a set benchmark (e.g., 70%).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

662

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.tarakeswardegreecollege.org/pages/aboutus/igac\\_naac.php](https://www.tarakeswardegreecollege.org/pages/aboutus/igac_naac.php)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Tarakeswar Degree College actively engages in extension activities to sensitize students to social issues, fostering**

their holistic development.

Key initiatives include:

- **Community Outreach:** Cleanliness drives, health and hygiene awareness, and environmental conservation programs.
- **Health & Wellness:** Free medical camps, blood donation drives, and mental health awareness sessions.
- **Educational Support:** Literacy campaigns and mentorship programs for underprivileged children.
- **Women Empowerment:** Gender sensitization workshops, self-defense training, and women's health awareness.
- **Environmental Sustainability:** Plantation drives, waste management campaigns, and renewable energy seminars.
- **Rural Development:** Collaboration with village councils for improved sanitation and self-employment opportunities.

These initiatives not only benefited the local community but also enriched students with life skills, empathy, and social responsibility, aligning with the institution's commitment to holistic education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**5**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**392**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**5**

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Since its establishment in 1986, Tarakeswar Degree College has consistently upgraded its infrastructure to meet the evolving needs of students and foster a state-of-the-art teaching-learning environment. The administration prioritizes the development and enhancement of educational amenities, ensuring systematic and policy-aligned planning under the supervision of the Governing Body.

**Infrastructure Development:** The college ensures meticulous scrutiny of all construction and renovation projects to optimize operational efficiency and educational outcomes.

**Facilities for Teaching-Learning:** The college offers 58 spacious classrooms across humanities, science, and commerce streams, including 15 equipped with projectors and whiteboards. Dedicated staff rooms in each department support academic discussions, with additional storage and notice boards for effective student engagement. A modern seminar hall, accommodating up to 100 participants, is equipped with advanced digital devices and sound systems for academic and extracurricular events.

**IT Facilities:** The institution promotes IT-enabled learning with a computer room adjacent to the teachers' common area, featuring internet connectivity and essential peripherals. These resources support administrative tasks and academic activities like online marking and data management.

**Laboratories and Specialized Facilities:** Well-equipped laboratories in science departments, including Chemistry, Physics, Zoology, and Botany, ensure practical, curriculum-aligned learning. Computer labs and digital resources in honors departments enhance contemporary educational practices.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Tarakeswar Degree College emphasizes holistic student development through recreational and cultural activities. The dedicated music department organizes cultural events, seminars, and competitions, enriching student life beyond academics. A composite playground supports outdoor sports such as cricket and football, while indoor gaming facilities and fitness centers, managed by the Physical Education department, further enhance recreational opportunities.

**Sports and Physical Education:** The college actively promotes participation in intercollegiate, university, and national-level sports tournaments. Comprehensive facilities and fitness programs support these initiatives, fostering physical well-being and athletic excellence. Annual sports events and fitness

camps serve to nurture talent and encourage a culture of fitness, contributing to the college's sporting achievements.

By ensuring a balance between academic and extracurricular pursuits, the college provides an environment conducive to overall development. Adequate infrastructural facilities are in place to maintain the teaching-learning process at an optimal level while supporting the physical and cultural enrichment of its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.535

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of Tarakeswar Degree College is the backbone of the institution, supporting its academic activities and promoting a culture of learning. It offers open access to stacks of books for all students, a dedicated reading space for 50 users at a time, internet-enabled computers for academic research, and a display of current journals. Surveillance through CCTV cameras ensures a secure environment. Fully automated and equipped with uninterrupted Wi-Fi, the library aims to cultivate reading habits and provide seamless access to knowledge and information.

At the beginning of each semester, departments are invited to submit requisition lists for new books. The Principal, in consultation with the Library Committee and Librarian, sanctioned purchases using college and government funds.

**Library Automation:** Since 2011, the library has been fully automated with the "KOHA" Integrated Library Management Software (ILMS) version 3.14.06. This open-source software offers advanced features such as Web-OPAC, barcoding, data import/export, and quick search functionality. Library operations, including book issues, renewal, and member logins, are efficiently managed via KOHA. Operating on a cloud platform, KOHA enables 24/7 access for library staff, facilitating seamless integration of modern technologies and ensuring round-the-clock support for the academic community.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<a href="https://www.tarakeswardegreecollege.org/pages/library/library.php">https://www.tarakeswardegreecollege.org/pages/library/library.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**51638**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**23**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Tarakeswar Degree College has prioritized advanced IT infrastructure to support academics and administration. The college has significantly upgraded its internet connectivity to a robust 100 Mbps bandwidth, ensuring seamless access for students and faculty. This upgrade facilitates efficient online learning and research activities.

In addition to enhanced internet connectivity, the college has invested in new computers over the past five years, modernizing its IT equipment. Tarakeswar Degree College allocates 3% to 5% of its annual budget to improve IT facilities, demonstrating its commitment to technology.

A dedicated committee regularly updates and maintains The college's website, providing stakeholders with easy access to essential information. This commitment to technology ensures a productive learning environment for the college community

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/facilities/ict.php">https://tarakeswardegreecollege.org/pages/facilities/ict.php</a>

#### 4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>25.733</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p><b>Tarakeswar Degree College has well-established systems and procedures for maintaining and utilizing its physical, academic, and support facilities. The institution boasts well-equipped laboratories, a rich library with a vast collection of books, a modern sports complex, and advanced computer labs to facilitate learning. Spacious and well-ventilated classrooms provide a conducive environment for academic growth. The college regularly upgrades its infrastructure to meet contemporary educational needs. Maintenance activities are carried out systematically to ensure all facilities remain in excellent condition, benefiting students and faculty alike.</b></p>	

These resources play a crucial role in fostering a holistic learning experience, supporting both academic and extracurricular activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/administration/codeconduct.php">https://tarakeswardegreecollege.org/pages/administration/codeconduct.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**38**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**38**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union at Tarakeswar Degree College is formed through the election of class representatives, from whom one member is elected as the Secretary. The Student Secretary is an active member of both the Governing Body (GB) and the Internal Quality Assurance Cell (IQAC), participating in key decision-making processes.

The Students' Union members play a significant role in various committees, including the Admission Committee and the Cultural Committee. They organize and facilitate numerous college activities, such as College Sports and Games, the Freshers' Welcome for newly admitted students, Saraswati Puja, and the Annual Cultural Program. Additionally, the union collaborates with the National Service Scheme (NSS) and the college administration to support and conduct various initiatives.

Following the directives of the Higher Education Department, Government of West Bengal, student council elections have been postponed. In response, the college has assigned a faculty member to oversee the management of union funds. Under this supervision, a student body continues to perform union activities, ensuring the smooth continuation of its roles and responsibilities.

This adaptive approach highlights the college's commitment to fostering student engagement and leadership while adhering to administrative directives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

15

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Tarakeswar Degree College Alumni Association, registered under the West Bengal Societies Registration Act, unites over 700 members in a vibrant community that fosters lifelong connections and mutual growth.

A key initiative of the association is the donation of books, which supports current students academically while promoting a culture of knowledge-sharing and lifelong learning. Additionally, the association is deeply committed to environmental sustainability, regularly organizing tree plantation drives that contribute to campus greening, community beautification, and ecological awareness.

Several departments have their own alumni associations, offering field-specific networking opportunities, academic support, and professional development activities that benefit students and graduates alike.

The cultural dimension of the association is equally significant. Regular cultural events provide alumni with a platform to showcase their artistic talents and celebrate shared heritage. These gatherings foster community spirit and create lasting memories through performances in music, dance, theater, and other art forms.

Beyond the campus, the association extends its influence through outreach programs and community service projects, emphasizing values of empathy and social responsibility.

In essence, the Tarakeswar Degree College Alumni Association is a dynamic organization committed to education, sustainability, and cultural enrichment, making a positive impact on both its members and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Tarakeswar Degree College ensures that its governance structure aligns closely with its vision and mission by fostering transparency, inclusivity, and excellence in education. The institution follows a participatory governance model that integrates multiple committees and forums to encourage active stakeholder involvement, collaborative decision-making, and diverse perspectives.

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in strategic planning, quality assurance, and continuous improvement, ensuring that academic and administrative processes adhere to the institution's core values. Ethical leadership is emphasized through the enforcement of policies such as a clear code of conduct, anti-ragging measures, workplace harassment prevention, and the creation of a safe and inclusive environment.

Through decentralized decision-making and stakeholder empowerment, the governance framework enables the institution to achieve its goals effectively. The focus on academic eminence, infrastructure development, and resource management

ensures holistic growth and sustains institutional excellence.

By aligning governance practices with its mission, Tarakeswar Degree College maintains a culture of integrity, accountability, and progressive leadership that drives educational excellence and societal contribution

File Description	Documents
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/administration/organogram.php">https://tarakeswardegreecollege.org/pages/administration/organogram.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At Tarakeswar Degree College, effective leadership is demonstrated through a well-structured decentralized system that encourages participative management. The college's governance model is designed to distribute responsibilities across multiple levels, ensuring that decision-making processes involve various stakeholders. The Principal serves as the central figure, overseeing the smooth functioning of the institution while collaborating with the Governing Body, which provides strategic direction in alignment with the regulations of the University of Burdwan and the Department of Higher Education, Government of West Bengal.

Different committees, including the Internal Quality Assurance Cell (IQAC) and academic committees, play crucial roles in institutional decision-making and quality enhancement. The college follows a participative management approach, involving Heads of Departments (HoDs), faculty members, administrative staff, and library personnel in planning and execution processes. This participatory structure fosters a culture of shared responsibility and promotes efficiency and innovation.

Furthermore, the inclusion of various committees ensures that diverse perspectives are considered in policy formulation and implementation, reflecting a collective leadership approach. Through such decentralized and participative mechanisms, Tarakeswar Degree College ensures transparency, accountability, and continuous institutional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Tarakeswar Degree College has effectively implemented its strategic and perspective plan by aligning institutional development with its vision and mission. A structured approach, driven by well-defined goals, streamlined processes, and measurable performance metrics, ensures systematic execution. Regular stakeholder engagement and consensus-driven decision-making further support effective implementation and continuous monitoring.

Key strategic initiatives undertaken by the college include fostering educational equity through programs like Kanyashree Prakalpa and enhancing infrastructure for differently-abled students, ensuring accessibility across social and economic barriers. The institution also prioritizes environmental sustainability with initiatives such as solar power plant installation, the "Jol Dhoro Jol Bhoro Prokolpo" water conservation project, and extensive tree plantation drives to promote ecological awareness.

To enhance operational efficiency, the college has embraced digital transformation, optimizing administrative workflows, strengthening communication systems, and expanding access to online resources. Additionally, robust financial management, guided by the Internal Quality Assurance Cell (IQAC), ensures transparent audits, strategic resource allocation, and strict adherence to regulatory standards.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As an aided institution of the state government, the Governing Body stands at the top of the administrative hierarchy of Tarakeswar Degree College. The members of the Governing Body are elected or selected from various stakeholders of the institution by government regulations. The Governing Body holds the authority to appoint the Principal, who serves as the administrative head of the institution.

Under the leadership of the Principal, both administrative and academic staff work collaboratively to ensure the smooth functioning of the college. The recruitment of teaching staff for government-sanctioned posts is carried out strictly as per government norms through the College Service Commission (CSC). Similarly, non-teaching staff are recruited through a structured process involving examinations and interviews conducted by the college authorities.

As an affiliated institution under the University of Burdwan, the college adheres to service rules and guidelines as per the statutes of the university. This structured administrative framework ensures compliance with regulatory standards, fosters accountability, and upholds institutional integrity in alignment with the objectives set forth by the government and the affiliating university.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://tarakeswardegreecollege.org/pages/administration/com1.php">https://tarakeswardegreecollege.org/pages/administration/com1.php</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TArakeswar Degree College is dedicated to the well-being of its staff, providing a range of benefits for both teaching and non-teaching personnel. The college offers a robust retirement savings plan through the Employee Provident Fund, along with pension and gratuity options to support staff after their service. Employees also benefit from leave encashment and comprehensive health insurance coverage through the WBHS and Swasthya Sathi Schemes.

Recognizing the importance of financial stability, the college provides festival assistance for non-teaching staff and facilitates access to loans through the TDC Staff Cooperative Society. Beyond financial benefits, Tarakeswar Degree College invests in professional development with faculty enrichment programs and skill upgrades for all staff. Free high-speed internet access and modern IT infrastructure are provided to support work efficiency. The college also promotes a healthy work-life balance with recreational activities, fostering physical and emotional well-being among its valued staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**
**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**
**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**

<b>year</b>	
File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p><b>Teaching Staff:</b></p> <p>The performance appraisal system for teaching staff at Tarakeswar Degree College uses a multifaceted approach. This includes the Career Advancement Scheme (CAS) and the Teachers' Performance Appraisal (TPA). The evaluation process involves annual self-assessments, which are then reviewed by the IQAC Coordinator and the Principal. Student feedback is also considered in the appraisal process. Promotions are based on UGC guidelines, using the CAS and API scores. Additionally, faculty members who take on responsibilities beyond their academic roles have these contributions factored into their overall assessment.</p> <p><b>Non-Teaching Staff:</b></p> <p>The Principal/Teacher in charge and Bursar, with oversight from the head clerk, conduct annual performance appraisals for non-teaching staff. Department Heads evaluate laboratory assistants and attendants, while the Librarian appraises the library staff. Regular meetings are held to discuss performance, implement corrective measures, and enhance the work of non-teaching staff. By government regulations, incremental benefits are awarded every 10 and 20 years of satisfactory service. Promotions are discussed and approved in GB meetings, and a streamlined process facilitates this procedure.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Tarakeswar Degree College prioritizes financial transparency and accountability. As a government-aided institution, it adheres to strict financial regulations and standards set by the West Bengal Department of Higher Education.

The college undergoes regular external audits by approved auditors to ensure compliance. These audits assess the college's financial health and adherence to procedures. External audits are up-to-date, with the 2023-24 audit underway.

Internal audits are also conducted annually to strengthen financial oversight. A dedicated Finance & Purchase Committee reviews all financial transactions, ensuring funds are used appropriately.

The college operates on an annual budget prepared by the Bursar, outlining planned income and expenditures for responsible resource management. These practices demonstrate the college's commitment to financial integrity and responsible stewardship of public funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Tarakeswar Degree College employs a multi-pronged approach to resource mobilization, ensuring financial stability and optimal utilization of funds for its academic and developmental pursuits.

##### Mobilization Strategies:

- **Government Grants:** The college receives grants from the State Government of West Bengal and the Rashtriya Uchchatara Shiksha Abhiyan (RUSA).
- **Welfare Donations:** It leverages welfare donations from local self-government bodies (like the Zila Parishad) and utilizes MLA Local Area Development (LAD) funds.
- **Student Fees:** The college collects various fees, including tuition, admission, library, and laboratory fees.
- **Investments and Philanthropy:** The college benefits from interests accrued on long-term investments and receives support from philanthropists.

##### Optimal Utilization Strategies:

- **Budgetary Planning:** Departments submit their budgetary requirements, and the college account section, in collaboration with the teaching council and IQAC, prepares a comprehensive budget. The Governing Body then approves this budget.
- **Strategic Allocation:** Resources are allocated to key areas, including infrastructural development (new

classrooms, furniture, lab equipment), ICT development, building repairs, library resources, conferences, sports activities, student field visits, and faculty enrichment activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Tarakeswar Degree College plays a pivotal role in driving the institution's strategic planning and quality enhancement initiatives.

- **Curriculum Development & Teaching-Learning:** The IQAC actively participates in curriculum development, ensuring alignment with industry standards and student needs. It also focuses on enhancing the teaching-learning process through the effective use of ICT, student feedback mechanisms, and the development of a comprehensive learning resource center.
- **ICT Infrastructure Enhancement:** The IQAC has been instrumental in proposing and implementing upgrades to the college's ICT infrastructure. This includes increasing internet bandwidth, adding computers for student use, and providing projectors for classrooms, thereby enhancing the learning environment.
- **Student Support and Progression:** The IQAC champions initiatives aimed at student support and progression. This includes the organization of career counseling programs, soft skills training, and the establishment of an Internal Complaint Committee (ICC) to address student grievances.
- **Library Resource Enhancement:** The IQAC has focused on improving the central library's resources. This includes the addition of new books for CBCS courses and the procurement of e-books and periodicals through the N-list

program, ensuring that students have access to a wide range of learning materials.

File Description	Documents
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php">https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Adaptation to Online Teaching and Continued ICT Integration

During the pandemic, the college swiftly transitioned to online teaching to maintain educational continuity. A comprehensive semester-wise routine was prepared, and teachers conducted online classes through the upgraded college website and Google Meet.

Communication with students remained a priority. WhatsApp groups were created for each semester and department, facilitating the delivery of study materials, web links, performance reviews, and ongoing support.

Faculty members embraced ICT tools for both teaching and evaluation, demonstrating adaptability and commitment to their duties.

With the return to normalcy, offline classes have resumed. However, the integration of ICT tools continues, with teachers utilizing projectors and other technologies to enhance classroom instruction.

#### Monitoring and Review of Teaching-Learning

Department Heads play an active role in monitoring the teaching-learning process, and reviewing syllabus completion progress for each faculty member.

The IQAC conducts periodic meetings with teachers and staff to

discuss progress and address any challenges. Additionally, the IQAC organizes various enrichment programs, including webinars, seminars, workshops, and special day observances, fostering a culture of continuous improvement.

File Description	Documents
Paste link for additional information	<a href="https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php">https://tarakeswardegreecollege.org/pages/aboutus/igac_naac.php</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

## Fostering a Safe and Inclusive Environment

Recognizing the importance of a safe and inclusive environment for all, Tarakeswar Degree College has implemented several measures to promote gender equality and address issues of discrimination and violence against women.

- **Support Systems:** The institution has established a Women's Cell, an Internal Complaint Committee (ICC), and a Grievance Redressal Cell. These bodies play a crucial role in creating awareness, providing support, and resolving complaints related to gender-based issues.
- **Counseling and Support:** Faculty members are available to provide counseling and support to students facing difficulties, ensuring that they have access to guidance and assistance when needed.
- **Dedicated Facilities:** The college provides specific facilities for female students and staff, including separate restrooms and a dedicated common room, ensuring their comfort and privacy.
- **Women's Cell Action Plan:** The Women's Cell has developed a comprehensive action plan focused on ensuring a safe and healthy atmosphere for all. The cell actively promotes gender equality and women's empowerment through various initiatives.
- **Awareness Programs:** Workshops and seminars on gender sensitization are organized to raise awareness and promote a culture of respect and understanding. The IQAC also conducts seminars on safety and security, featuring experts who guide safety measures, particularly for female students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1dx_VW8gaMj-fg4KP3wWK-i2IdAb2PQym/view">https://drive.google.com/file/d/1dx_VW8gaMj-fg4KP3wWK-i2IdAb2PQym/view</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1dm1YRKKGxFxrWniOW4xw0J4QEL9RHi5S/view?usp=sharing">https://drive.google.com/file/d/1dm1YRKKGxFxrWniOW4xw0J4QEL9RHi5S/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Tarakeswar Degree College has implemented efficient waste management systems for various types of waste to maintain a sustainable campus environment.**

**Solid Waste Management:** The college uses separate dustbins for biodegradable and non-biodegradable waste, ensuring effective segregation and disposal. Biodegradable waste is composted, while non-biodegradable waste is handed over to authorized recyclers.

**Liquid Waste Management:** Under the "Jal Dhoro Jol Bhoro" program, the college focuses on water recycling and conservation. Wastewater is treated and reused for gardening and other non-potable purposes, reducing water wastage.

**Biomedical Waste Management:** Proper protocols are followed for

the safe collection and disposal of biomedical waste generated during laboratory and medical activities, adhering to environmental guidelines.

**E-waste Management:** The college collaborates with Hulladek Recycling to manage electronic waste, ensuring safe disposal and recycling of outdated equipment.

**Waste Recycling System:** The college promotes recycling practices by reusing materials and engaging with recyclers for non-degradable waste, fostering sustainability.

**Hazardous Chemicals and Radioactive Waste Management:** A dedicated chemical pit prevents lab chemicals from entering the drainage system, ensuring the safe disposal of hazardous substances. Radioactive waste is managed under regulatory guidelines, prioritizing safety and environmental protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human**

**A. Any 4 or all of the above**

assistance, reader, scribe, soft copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>Tarakeswar Degree College is committed to fostering an inclusive environment that respects and celebrates diversity across cultural, regional, linguistic, communal, and socioeconomic lines. The institution actively promotes tolerance and harmony through various initiatives and policies that embrace equality and inclusivity.</p> <p>The college organizes cultural festivals, regional celebrations, and multilingual literary events to encourage students from diverse backgrounds to share their traditions and languages, fostering mutual respect and understanding. Seminars, workshops, and awareness campaigns addressing communal harmony and social cohesion are regularly conducted to sensitize students and staff about the importance of inclusivity.</p> <p>A strong emphasis is placed on socioeconomic equity through need-based scholarships, fee concessions, and academic support programs for underprivileged students. Gender equality and safety are promoted via initiatives like anti-harassment cells, gender-sensitization workshops, and women's empowerment programs.</p> <p>The college ensures equal representation in decision-making processes by fostering participative governance and providing platforms like student forums and grievance cells. Furthermore, programs addressing the needs of differently-abled students are</p>	

implemented, including infrastructure enhancements for accessibility and inclusive teaching practices.

These efforts collectively create a nurturing environment where diversity is not only acknowledged but celebrated, enabling holistic development and fostering a sense of belonging among all members of the college community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Tarakeswar Degree College is committed to instilling constitutional values, rights, duties, and responsibilities among its students and employees. The institution recognizes its role in shaping responsible citizens who contribute to nation-building and uphold democratic principles.

To promote awareness, the college organizes various programs and activities throughout the academic year:

1. **Observance of National Days:** Republic Day, Independence Day, and National Unity Day are celebrated with flag hoisting, cultural programs, and speeches highlighting the importance of the Constitution and its values.
2. **Workshops and Seminars:** Sessions on constitutional rights, duties, and responsibilities are conducted, featuring experts from law and social sciences. These events emphasize the importance of unity, justice, and equality.
3. **Programs on Voter Awareness:** The institution conducts "New Voter Awareness" programs to educate students about their role in democratic processes.
4. **Community Engagement:** NSS and NCC units organize campaigns on fundamental rights and duties, promoting civic responsibility in nearby villages.
5. **Cultural Activities:** Events such as debates, essay writing, and poster-making competitions on constitutional themes encourage critical thinking and engagement.

Through these initiatives, Tarakeswar Degree College fosters a sense of national pride, communal harmony, and an understanding of constitutional obligations among its community members.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively takes initiative to celebrate and organize various national and international commemorative days, events, and festivals with enthusiasm and respect. International Mother Language Day is celebrated annually with great fervor, emphasizing linguistic and cultural diversity.

Republic Day and Independence Day are observed with patriotic zeal through the hoisting of the National Flag, singing of the National Anthem, and an impressive parade by the NCC cadets.

The college also commemorates significant national occasions, such as the birthday of Netaji Subhash Chandra Bose, Youth Day (Swami Vivekananda's birthday), National Unity Day, and Women's Day, involving both students and staff in meaningful activities.

In addition, Rabindra Jayanti, celebrating the birth anniversary of the great poet Rabindranath Tagore, and International Yoga Day are observed annually, reflecting the institution's commitment to promoting cultural heritage, wellness, and national pride.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1st Best Practice: Our Campus, Green Campus** Tarakeswar Degree College promotes environmental sustainability on campus and in the community. In response to urban expansion and declining agricultural land, the college has transformed its campus into an eco-friendly space with greenery, ponds, and a medicinal garden maintained by the NSS and biodiversity club. Regular tree planting, cleaning drives, and workshops raise awareness about sustainability. Initiatives like banning single-use plastics, using organic fertilizers, conserving resources, and managing e-waste responsibly have increased green cover, improved biodiversity, and reduced waste, earning positive community feedback.

**2nd Best Practice: Help the Society as You Can** Addressing local issues like inadequate amenities and social disparities, the

NSS and NCC conduct Thalassemia detection camps, AIDS awareness programs, and anti-tobacco campaigns. They promote conservation practices and assist during the Srabani Mela. Collaborative efforts, such as distributing winter clothes, reflect the college's commitment to social responsibility, fostering civic awareness, and receiving positive community feedback.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tarakeswar Degree College (TDC) embodies its vision of "Empowering Minds, Enriching Lives: Education for Today and Tomorrow" through a mission emphasizing diverse education, community engagement, and student development. Located in rural Hooghly, West Bengal, TDC predominantly serves students from farming communities, with 60-65% of its student population being female. The college actively promotes gender equality through initiatives like gender sensitization programs, self-defense training, mental health awareness, and Taekwondo camps. These efforts create a safe, inclusive environment for female students while encouraging leadership and self-reliance.

Capacity Development and Skill Enhancement To prepare students for modern challenges, TDC emphasizes holistic skill development:

1. **Soft Skills:** Leadership, teamwork, and problem-solving workshops foster interpersonal effectiveness.
2. **Language and Communication:** Debate clubs and public speaking sessions improve articulation and confidence.
3. **Life Skills:** Yoga, physical fitness, and hygiene programs promote balanced lifestyles.
4. **ICT Skills:** Training from basic to advanced computing equips students for a digital world.

Achievements in Extracurricular Activities Despite challenges like COVID-19, TDC students have earned 15 awards in the last

academic year 2023-24 in university, state, level sports, reflecting the institution's commitment to nurturing talent and holistic development.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Academic Initiatives for 2024-25

- 1. Implementation of New Education Policy (NEP):** The college will focus on fully implementing the NEP, including infrastructural developments such as constructing an additional floor above the RUSA building to accommodate the academic requirements of NEP.
- 2. Enhancement of Sports Facilities:** Efforts will be made to complete the Indoor Sports Complex to provide students with improved sports infrastructure.
- 3. Academic and Extension Collaborations:** Memorandums of Understanding (MoUs) will be signed with various organizations to promote academic collaboration and extension activities.
- 4. Faculty Research Encouragement:** Faculty members will be encouraged to publish research in UGC-recognized journals, fostering a strong research culture.
- 5. Library Resources Improvement:** The college aims to expand the e-resources of the library to enhance digital access to academic materials.
- 6. Social Outreach and Mental Well-Being:** More social outreach programs will be initiated, along with workshops and sessions for the mental well-being of students and staff.
- 7. Environmental Initiatives:** Steps will be taken to make the campus more eco-friendly, focusing on sustainability practices to enhance the environmental consciousness of the college community.

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